

**FINANCE COMMITTEE**  
**May 14, 2018**

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A meeting of the Finance Committee was held Monday, May 14, 2018 at 3:30 p.m. in the Municipal Complex Council Chambers.

PRESENT: Council Members Fifarek, Plemel and Pohlmann; Mayor Stegeman  
ABSENT: None  
ALSO PRESENT: Tony Graff, Kathy Brofka, Rob Jamo, Susan Johnson, Penny Mullins, and Amber Myzska

**Agenda.**

A motion was made by Council Member Plemel and seconded by Council Member Fifarek to approve the agenda for the meeting. This motion was carried unanimously.

**Minutes.**

A motion was made by Council Member Plemel and seconded by Council Member Fifarek to approve the minutes of the April 25, 2018 meeting. This motion was carried unanimously.

**Review of and Recommendation on the Audit Proposals.**

A motion was made by Council Member Plemel and seconded by Council Member Fifarek to recommend to City Council that Council approve accepting the proposal submitted by Gabridge and Company of Grand Rapids MI to provide the audit services for the fiscal years ending 2018, 2019, and 2020 at the cost of \$17,410 each year subject to final legal counsel review. This motion was carried unanimously.

**Building Inspection Department Software.**

A motion was made by Council Member Plemel and seconded by Council Member Fifarek to recommend to City Council that Council approve waiving the bid process due to the compatibility of the software with that currently used and purchase the BuildingDepartment.net software from BS&A at the cost of \$18,565. This motion was carried unanimously.

**Refunding Unspent DDA TIF Fund Monies and Closing the Fund.**

A motion was made by Mayor Stegeman and seconded by Council Member Fifarek to recommend to City Council that Council approve refunding to the various tax authorities the unspent captures monies in the DDA TIF Fund and close the fund. This motion was carried unanimously.

**Public Comment.**

None.

**April Bills and Year to Date Financials.**

The bills and financials were reviewed.

**Adjourn.**

The meeting was adjourned.

/skj