



CITY OF MENOMINEE, MICHIGAN
APPLICATION TO WORK IN PUBLIC RIGHT-OF-WAY

Submit a plan or sketch with the completed application form showing all proposed work. No application fee is required with this submittal; however, fees may apply for permits, bonds, security deposit, etc., which is payable prior to commencing construction. This application cannot be reviewed without a plan.

I. PERMITTEE (APPLICANT) INFORMATION

Company _____ Phone _____
Contact _____ Phone _____
Address _____ Fax _____
City ST Zip _____ E-mail _____

II. CONTRACTOR INFORMATION – Check [] if same as Permittee.

Company _____ MI Lic. No. _____
Contact _____ Phone _____
Address _____ Phone _____
City ST Zip _____ Fax _____
E-mail _____

III. PROPOSED WORK

A. Work Schedule: Estimated Start Date _____ Estimated Completion _____

B. Address or Location of Proposed Work:

C. Type of Facility: (Check all boxes that apply) If for municipal contract, indicate Project # _____
[] Water Main [] Lateral [] Hydrant [] Sanitary [] Storm [] Sidewalk [] Driveway [] Curbing
[] Gas [] Electric [] Cable [] Telecommunications [] Other _____

D. Purpose:
[] Install [] Repair [] Replace [] Cut Off [] Other _____

E. Location:
[] Travel Lane [] Parking Lane [] Terrace [] Sidewalk [] Easement [] Other _____

F. Trench Type and Size: (Show total length/quantity here and on an accompanying site plan/sketch)
[] Bore Total length of boring
[] Asphalt Total asphalt dimensions
[] Non-Asphalt [] Concrete [] Gravel [] Sod [] Other _____

IV. CONNECTION TO CITY SANITARY AND/OR STORM SEWER SYSTEM

[] Connection is required to City Sanitary for [] NEW or [] EXISTING building/facility
Number of connections _____ Pipe Material used _____ Diameter _____

[] Connection is required to City Storm for [] NEW or [] EXISTING building/facility
Number of connections _____ Pipe Material used _____ Diameter _____

V. Will a permanent structure be placed in the public right-of-way by other than a utility? [] YES [] NO
Note: If responding YES to above, provide sufficient details to show structure will not obstruct vehicular vision.

VI. Is a sketch showing existing utilities in relation to proposed work attached? [] YES [] NO
Sec. 22-108. - Route maps. Pursuant to section 6(7) of the Act (MCL 484.3106(7)), a telecommunications provider shall, within 90 days after the substantial completion of construction of new telecommunications facilities in the City, submit route maps showing the location of the telecommunications facilities to both the MPSC and to the City. The route maps should be in [paper or electronic] format unless and until the MPSC determines otherwise, in accordance with section 6(8) of the Act (MCL 484.3106(8))

CONDITIONS OF PERMIT AGREEMENT

PERMITTEE HEREBY AGREES, in consideration for being permitted to make this excavation, that it will faithfully comply with the terms of the permit as issued by the City of Menominee, including any Special Provisions; that it will comply with all applicable statutes, ordinances, rules and regulations of the State of Michigan and the City of Menominee; that it shall require its contractor(s) to become qualified by the City of Menominee prior to starting work on this permit; that it will indemnify, defend and hold the City of Menominee harmless from any and all claims, liability, loss, damage or expense incurred by the City of Menominee on account of any injury or death of any person or any damage to property caused by or resulting from activity or work performed under this permit, whether caused by or contributed to by the City of Menominee, its officials, its agents or employees, and that it hereby agrees to purchase comprehensive public liability insurance showing the City of Menominee as an additional insured and shall provide thirty (30) days written notice to the City upon cancellation or material change in the policy with renewal certificates provided to the City for three (3) years from the date of completion of work hereunder; that it will at all times keep the place where such excavation is made properly guarded by day and lighted by night; that it will leave the street, sidewalk, alley, or terrace in as good or better condition than existed when the work was commenced; that it will have all finished concrete and asphalt work within the right-of-way performed by a licensed concrete layer or licensed asphalt paver, as the case may be; that all restoration of the street, sidewalk, alley or terrace affected by acting upon this permit shall be completed within twenty (20) calendar days of the closing of the excavation; the permittee shall guarantee their work and shall maintain it for thirty-six (36) months following the date of completion; that if this project requires a detour, it will provide the Traffic Engineer seventy-two (72) hours notice prior to commencement of work; that it agrees this permit may be voided by the City Engineer if the work is not started within a reasonable length of time after the above stated starting date; and that it will comply with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Furthermore, the permittee agrees to provide the City of Menominee a minimum of the following notices:

- 1) Forty-eight (48) hours prior to starting work, and upon completion of work, permittee shall notify the Engineering Department at (906) 863-1751 and Traffic Department at (906) 863-1764,
- 2) Twenty-four (24) hours prior to placement of steel plates over a trench in the right-of-way, permittee shall notify Public Works Department at (906) 863-1792; and
- 3) Forty-eight (48) hours prior to connecting to the City's sanitary sewer, storm sewer and/or water system, permittee shall notify Public Works Department at (906) 863-1792.

Please note that failure to provide adequate notice will result in re-excavating the trench at permittee's cost so that the City can inspect the work performed.

Application Date _____

Signature of Permittee _____

Print Name and Title of Permittee _____

Submit completed applications to:

City of Menominee - Permit Applications
2511 10th Street
Menominee, MI 49858